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Bemidji Community Health Center Planning Grant

Planning Team Meeting

February 9, 2012

1:00 p.m. until 2:30 p.m.

PrimeWest Large Conference Room

Meeting Notes

Attendance: Wendy Potraz, Susan Dobbelstein, Becky Secore, Diane Boben, Dwight Fultz, Jeanne Edevold Larson, Amy Lindahl, Torry Swedberg, Jes Conrad, Deb Miller, Mary Fairbanks, Ruth Sherman, Gordy Hagen, Pamela Bezotle, Colleen Falk, Wendy Thompson, Lorrie Richardson

Project Consultant/Facilitator: Ashli Bowen

- The meeting opened with brief introductions.
- The National Association of Community Health Centers webinar series information sheet (date, time, location, and who has signed up to attend) was passed around. Bowen reminded team members that if they were interested still in attending a webinar they could sign up. The next webinar, “Designing and Recruiting an Effective Governing Board” will be held on Wednesday, February 22 from 1:00-2:30 p.m. at Prime West Health.



[NACHC Planning Grant Webinar Series](#) and sign up sheet

- The committee reviewed the list of stakeholders they would like to meet with in the next month. Updates include the following:
 - **Sanford:** Jeanne Edevold Larson, Wendy Thompson, Warren Larson and Ashli Bowen met with the Sanford Admin – Shirley Heintz, Chief of Nursing, Dr. Human, Joy Johnson, COO, and Lois Rydeen, Sanford Clinic Nurse Administration. Dr. Human invited a few physicians to meet with reps from the planning team and needs assessment team on Friday, Feb. 10 at 12:00 noon to discuss needs. The needs assessment team will set up additional meetings with some of Sanford’s nurses and social workers. The planning team will follow up with the entire group of nurses and physicians in a separate meeting. Key information: Sanford clinic is currently developing a medical home model and applying for Health Care Home certification. The team feels it is extremely important to continue working with Sanford as plans develop.
 - **Veterans** - Wendy Potraz, Linda Yourczek and Wendy Thompson met with the Yellow Ribbon group to discuss their needs as related to healthcare.
 - **Red Lake IRT Children’s Mental Health group (included IHS reps)** – Ashli Bowen and Becky Secore met with the group to discuss needs and give them an overview of the planning.
 - **IHS (Cass Lake)** – Tam Mahaffey set up a meeting for the group to meet with IHS in March.

- **IRT Children’s Mental Health (Beltrami County)** – meeting scheduled for Feb 13.
 - **Maternal Health Team (regional meeting)** – Wendy Thompson and Carol Kelly will be meeting with the group on February 23.
 - **BSU Health Services** – Dwight Fultz contacted Dr. Barb and she is willing to meet with the team and/or provide support.
 - **Leech Lake Clinic, Chamber of Commerce (Business Sector), Shared Vision** – Ashli will follow up with these groups to set up meetings. Deb Miller will help coordinate a meeting with Shared Vision.
 - **Third Party Payors** – Ashli Bowen followed up with BC/BS and they are willing to answer any questions we might have. Jeanne suggested we ask them about their relationship with FQHCs , reimbursements, and possible grants. Gordy Hagen from Prime West was at the meeting and explained their role in Beltrami County. He also said he would follow up with Prime West to get more information about how they work with FQHCs.
- **Needs Assessment Update, Wendy Thompson** - The needs assessment team has held focus groups and interviews with Upper Mississippi Mental Health, Evergreen, School District Nurse, Public Health... They are scheduled to meet with Senior Center, Stellher and many other organizations over the next month. In addition, they will be conducting a survey with potential CHC patients.

- **The Planning Initiative Overview was distributed.**



[Community Health Center Planning Initiative Overview](#) – final

- **Craig Baarson, Reimbursement Fiscal Agent, MN Dept. of Health, Office of Rural Health and Primary Care**, will be presenting to the planning team on March 8 about federal and state health care reform, reimbursements and provide more information about health care centers.
- **North Homes, NW MN AHEC, and Bemidji CHC Planning Initiative are sponsoring a Bridges Out of Poverty full day workshop with Jodi Pfarr on Monday, April 30 at the George W Neilson Convention Center, Sanford Center.** The cost will be \$30 per participant but planning team members will be able to attend for free or for a very nominal fee. The workshop will be open to the community, with availability for about 300 people to attend. Breakfast and lunch will be served. Registration will be open in the next few weeks.
- **Planning Phased Approach, presented by Jeanne Edevold Larson and the governance subcommittee.** Jeanne gave an overview of the five phases that the governance team was proposing. The planning team discussed pros and cons with going with a phased approach to the planning. FQHC new access point grants are extremely competitive. Out of the 800 applications submitted last year only 1 paper application was approved, the other 50+ approved were already running as clinics. The planning team also feels like it is important to implement some type of care coordinated model that helps the community access primary, mental and

dental health care immediately and then begin working on possibly creating an agency/organization. The planning team would look for integrated care grants to help with Phase 1 implementation. The team felt like it was extremely important to have a central location for intake type services and care coordination. They also felt it would be important for the providers to have MOUs that outlined agreed upon sliding fee scales, cultural competency goals, shared outcomes and evaluation. Team members stressed that mutually agreed upon outcomes would be essential. Some team members had a concern that Phase 1 may cause more work for the current providers without offering additional resources especially financial resources that would be needed. Providers around the table felt like it was a good first step to work together and provide coordinated care. The providers also felt like it may actually help them with their workload in providing care to patients. The planning team will continue using the current work plan to guide their work in the planning, but will focus on phase 1 as a priority. The team will also continue to wait to see the results of needs assessment to ensure the planning responds accordingly.

Bowen will research other integrated models. She will also review the current work plan before the next meeting and put together some recommendations to help the planning team work towards accomplishing Phase 1 by the end of August.



[Possibly planning phased approach to planning the CHC](#)

- Subcommittees did not have time to meet.
- **IMPORTANT:** The next meeting will be held on Thursday, February 23 from 1:00 – 2:30 p.m. in Prime West Health's conference room, 3124 Hannah Ave NW. Subcommittees will have majority of the meeting to work on their tasks.

END OF PLANNING TEAM MEETING NOTES – February 9, 2012