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## Bemidji Community Health Center Planning Grant

### Planning Team Meeting

**July 26, 2012**

1:00 p.m. until 2:30 p.m.

PrimeWest Large Conference Room

# Meeting Notes

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**Attendance:** Susan Dobbelstein, Tanya Hasbargen, Jeanne Edevold Larson, Ruth Sherman, Becky Secore, Dwight Fultz, Carol Kelly, Jes Conrad and Colleen Falk.

**Project Consultant/Facilitator:** Ashli Bowen

- An update was given on Phase I. The Registered Nurse/Health Coordinator scope of work was reviewed. Carol Kelly has accepted the position. She will work with the phase I partners to shape the position to effectively maximize its potential for patient care and for financial sustainability.



[Registered Nurse/Health Coordinator Scope of Work](#)

In addition, the partners are testing the Community Collaboration Integration software, Northern Dental staff is being trained on medical coding, additional patient advocates are going to be employed, Northern Dental's board is forming a building subcommittee to look at future needs, an ER diversion project is being planned with Sanford and a patient advisory group is being developed soon.

- Jeanne Edevold Larson received information from MNACH that New Access Point funding could potentially be available again in late summer/early fall 2013. \$9 million would be available in the competitive grant process with only 25 New Access Point awards being granted. The lack of future funding and very competitive process reaffirms the planning team's decision to take a phased approach in planning a delivery model that responds adequately to the needs in our community prior to going after a New Access Point grant. Larson explained that there may be the opportunity to go after a HRSA Network Development grant in the future. The requirements are

similar to a FQHC but not as strict and may help with preparing for a future FQHC Look-alike grant.

- The final report outline was reviewed.



#### [Final Report Outline](#)

The planning team discussed having the final report available on the website and also felt like it was important to have a community presentation to provide those interested with: results of the community health needs assessment, information about the planning progress and the state of new access point funding (challenges and opportunities). The planning team felt like the presentation should take place in late September (final date to be announced) around the lunch hour with light snacks available. Attendees could also bring their own lunch. The presentation should be about 45 minutes. Bowen will continue working in September to assist the team with the power point presentation, press releases, invitations and media alerts.

The final report draft will be emailed to the planning team to review in the next few weeks. The planning team requested that the community health needs assessment be attached to the final report as an addendum because it summarizes the “bigger story”, captures some history and provides important/necessary background information.

- The planning team discussed whether or not a planning team meeting was necessary in August and decided the August 23 meeting should be cancelled since a community presentation was going to be held in September. The team also felt comfortable with having future updates provided on Northern Dental Access Center’s website. A community health center link will be added on Northern Dental’s website in September. In addition, Larson will email the planning team, assessment team and interested community members with updates as applicable.

Northern Dental is also discussing the possibility of forming a community advisory team. Team members interested would be invited to join.

- **AUGUST 23 MEETING CANCELLED.**
- **SAVE THE DATE** – Final Report Community Presentation  
Friday, September 28  
12:15 -1:00 p.m.  
PrimeWest Health